

***ONTARIO FAMILY STUDIES
HOME ECONOMICS
EDUCATORS' ASSOCIATION
(Incorporated in 1977 in Ontario, Canada)***



Association des Educateurs des Sciences
Familiales de l'Ontario

ANNUAL REPORT BOOK 2022

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Please note that the Financial Statements are not included in this report.
The reports will be screenshred at the virtual meeting.

Members may request a copy by contacting the Association's Administrator,
Lauren Stitt at ofsheea@gmail.com.



Annual General Meeting

Saturday, Oct. 29 9:45 a.m. - 12:30 p.m.

(Attendees can start logging in at 9:30 a.m.)

VIRTUAL VIA ZOOM AS PER NEWLY PASSED 2020 BYLAW RESOLUTION

AGENDA

- | | |
|---|----------------------------------|
| 1. Call to Order and Announcements | <i>Camille Naranjit</i> |
| 2. Welcoming and land acknowledgement | <i>Theresa Aqwi</i> |
| 3. Zoom Virtual Meeting Process | <i>Nahid Mawji/ Theresa Aqwi</i> |
| 4. Consent to Approve AGM Agenda | <i>Nahid Mawji</i> |
| 5. Introduction of Current Board of Directors | <i>Camille Naranjit</i> |
| 6. Consent to Approve Minutes of the Last AGM | <i>Jennifer Burke</i> |
| 7. Consent to Adopt the Annual Reports | <i>Camille Naranjit</i> |
| 8. Board of Director Elections | <i>Nahid Mawji</i> |
| 9. Bylaw Resolutions | <i>Theresa Aqwi</i> |
| 10. Other On-Time Motions | <i>Theresa Aqwi</i> |
| 11. Financial Report 2020-2021 | <i>Nahid Mawji</i> |
| 12. Appointment of Reviewer of Accounts | <i>Nahid Mawji</i> |
| 13. New Business (including awards) | <i>Camille Naranjit</i> |
| 14. Adjournment | <i>Camille Naranjit</i> |



OFSHEEA Board of Directors 2021-2022

EXECUTIVE COMMITTEE

President	Camille Naranjit
Past President (ex-officio member)	Derek Wun
Vice President	Nahid Mawji
Treasurer	Derek Wun (resigned April 2022)
Secretary	Jennifer Burke
Regional Director's Representative	Theresa Aqui
Director-at-Large, Future Directions	Michelyn Gallant
Parliamentarian	Nahid Mawji
Administrator (ex-officio member)	Lauren Stitt

REGIONAL DIRECTORS

Central East	Vacant
Central West	Lesia Hucal
Eastern	Corinne Morris
Toronto	Theresa Aqui
Western	Vacant
Northern	Vacant

STANDING COMMITTEE CHAIRS & CO-CHAIRS

Awards	Camille Naranjit/Theresa Aqui
Conference Chairs	None as no planned 2022 conference
Membership	Nahid Mawji
Communications	Theresa Aqui/Lauren Stitt
Nominations	Camille Naranjit / Nahid Mawji
Resolutions	Camille Naranjit



**Minutes of the Annual General Meeting
Saturday, November 20, 2021.
10:00 a.m. - 12:00 p.m.**

{Meeting conducted virtually via Zoom}

1.0 Call to Order and Announcements

Camille Naranjit, President

At 10:00 am, Camille Naranjit called the meeting to order and introduced herself and the Vice-President, Nahid Mawji, as co-chairs of the Annual General Meeting.

Camille Naranjit opened the floor for questions about the Democratic Rules of Order. Camille Naranjit explained some of the key differences between Robert's Rules of Order and Democratic Rules of Order and explained how key items will work such as motions and voting.

No questions posed regarding the new rules.

Camille Naranjit assumed the role of Chair to demonstrate the new Democratic Rules of Order (by Francis & Francis) as they are new to our membership and Board of Directors.

At 10:08, Camille Naranjit invited Theresa AQUI, the Regional Director's Representative and Toronto Regional Director, to read aloud a Land Acknowledgement.

At 10:10 a.m. Nahid Mawji introduced Lesia Hucal, the Central West Regional Director, to conduct a roll call.

Lesia Hucal reported 16 voting members present, 1 non-voting member present, and 11 proxies submitted via email giving a total of 28 members present.

Camille Naranjit stated that quorum was achieved according to the bylaws.

Then as per the new Democratic Rules of Order, Nahid Mawji asked:

Do you consent to duly hold this 2022 AGM and approve the roll call of members?

Vote occurred and consent was given unanimously.

2.0 Zoom Virtual Meeting Process

Nahid Mawji, Camille Naranjit

At 10:13 a.m., Camille Naranjit invited Nahid Mawji, the Vice President, to read aloud the virtual meeting norms on voting. It was announced that OFSHEEA would be using Democratic Rules of Order by Francis & Francis in addition to the zoom and electronic voting standing rules presented.

3.0 Introduction of Current Members of the Board

Camille Naranjit, President

At 10:15 a.m., Camille Naranjit welcomed and introduced the Current slate of Board Members, and announced their respective positions.

Camille and Nahid acknowledged and thanked Derek Wun and Angela Partridge who were resigning from the Board of Directors in the spring of the upcoming year.

At 10:18 a.m., Camille Naranjit appointed the Minute Checker, Parliamentarian, Scrutineers, and Zoom Monitor according to the bylaws.

Lesia Hucal was appointed as Minute Checker.

Nahid Mawji was appointed as Parliamentarian to advise on procedure and points of order.

Theresa Aqui was appointed as vote count scrutineer as people attended both by video and phone.

It was announced that Corinne Morris would monitor the chat to ensure this AGM runs smoothly and that Jennifer Burke would be voting on behalf of all received proxies.

4.0 Approval of AGM Agenda

Nahid Mawji, Vice President

At 10:18 a.m., Camille Naranjit, as per the new Democratic Rules of Order, asked if there were any additions or amendments to the agenda.

Before the vote, 2 amendments to the 2021 AGM agenda were requested. Ruth McDonald requested that the CHEF Report be moved to New Business and Nahid Mawji requested that awards be added under New Business.

*The Chair then asked, do you consent to approve the agenda as amended?
Vote occurred and consent was given to approve the amended agenda.*

5.0 Minutes of AGM October 24, 2020

Jennifer Burke, Secretary

At 10:20 a.m. Camille Naranjit, as per the new Democratic Rules of Order, asked if there were any corrections to the minutes.

Jennifer Burke stated there were some grammar and spelling mistakes to be corrected. Then she motioned to approve the minutes as amended.

*The Chair then asked, do you consent for the minutes to be accepted as written and placed into the archives?
Vote occurred and consent was given to adopt and archive the minutes, unanimously.*

6.0 Summary of the Annual Reports

Camille Naranjit, President

At 10:22 a.m., Camille Naranjit asked the membership to review the 2020 reports of the Executive and Board of Directors and that they be accepted as written.

The Chair asked if there were any questions on the reports? There were no questions from attendees.

*The Chair asked, is there consent to approve the summaries of the 2020 Annual reports as written?
Vote occurred and consent was given, unanimously.*

At 10:24 a.m., Camille Naranjit asked if there were any affiliate members who would like to give a report.

OHEA REPORT: Presented by Camille Naranjit

Camille Naranjit stated that there was no formal report received from Jason Eaton, but he wishes us the best for our meeting and the association.

CHEF REPORT: Presented by Ruth McDonald

Ruth McDonald explained the intention of the Joanne Mackie Award as well as the Patricia Haines Award. OFSHEEA has requested and received a grant for pre-service work and writing projects. A reminder was given of the purpose of CHEF and to send in requests for grants as needed. Donations would also be gratefully received.

Camille Naranjit asked if there were questions regarding the OHEA and CHEF reports. No questions.

7.0 Board of Director Elections

Nahid Mawji, Vice-President

At 10:29 a.m., Camille Naranjit asked Nahid Mawji, Vice-President, to present the report of the nominations.

It was reported that:

Corinne Morris completed her term as Eastern Regional Director
Aneta White completed her term as Western Regional Director
Northern Regional Director was vacant

Nahid asked for nominations from the floor for the above three positions.

There were no nominations for the positions from the floor.

It was moved by Theresa Aquí to elect Corrine Morris as Eastern Regional Director.

Carrie Clarkson seconded.

No discussion

Vote occurred.

Motion carried unanimously.

Nahid Mawji asked for nominations for the Northern Regional Director position and asked three times as per bylaws.

There were no nominations from the floor.

Nahid Mawji asked for nominations for the Western Regional Director position and asked three times as per the bylaws.

Theresa Aquí nominated Alyssa Lampkin for Western Regional Director position, but the chair stated that unfortunately she is a student so she is not eligible yet to join the Board of Directors as per the bylaws.

There were no other nominations from the floor for the Western Regional Director position.

*It was moved by Theresa Aquí that the Board appoint candidates for the above vacant positions.
Michelyn Gallant seconded.
No discussion.
Vote occurred.
Motion carried by majority.*

Ruth McDonald asked a question: why are there 44 members with undeclared regions?
Theresa Aquí responded, explaining that the form for membership didn't include a question about region so members were not automatically assigned to a region in the database, but this has been fixed. (In the past a board member had to go into the database and manually assign regions to members.)

The Chair reported that Lauren Stitt's annual contract as Administrator will be renewed by executive committee motion.

8.0 Resolutions

Nahid Mawji, Vice-President

At 10:39 a.m. the Chair announced it was time for Resolutions to be discussed and that they could be found in full in the Annual Report Book, 2021 for the fiscal year 2020-2021.

Heather Bamford asked if there was a way to combine several motions together for a single vote, as several are housekeeping issues.

The Chair responded that most of the motions were housekeeping in nature and that someone could ask members of the floor to combine the motions en bloc so they are all discussed and voted on as one item.

Heather Bamford asked that Resolutions 1, 2, and 3 be voted on as one item as they are housekeeping items.

The Chair read and clarified the following resolutions would be voted on en bloc:

Resolution #1: Fix the number of officers from six to five and remove Assistant Treasurer

Resolution #2: Remove "Metropolitan" from before Toronto Article VII - Board of Directors;
Section 2 - Composition

Resolution #3: Remove requirement that one Director is a member of OFS3HLC Article VII -
Board of Directors; Section 2 - Composition

*The Chair asked if there was consent to discuss these Resolutions together as one.
Consent was given by a significant majority.*

*It was moved by Heather Bamford to vote to pass all three Resolutions en bloc.
Verel Thorpe-Taylor, seconded.*

The Chair then asked for discussion.

Ruth McDonald asked if Resolution 3 also eliminates the Francophone positions. It was clarified by the Chair that it does not remove the wording that a Board of Director be a Francophone as per the wording of the bylaw.

*Vote occurred on the resolutions.
Motion carried, unanimously, to amend the bylaws.*

The Chair asked Nahid Mawji to read Resolution #4: Change the dates for election timelines to release the slate of officers and last minute nominations.

Camille Naranjit explained the history of the change from the Annual General Meeting date from being in the spring to being either at Conference or shortly afterwards. This change means that the spring dates for declaring elections don't work anymore.

It was moved by Heather Bamford to approve Resolution 4.

Lesia Hucal, seconded.

Discussion:

- Ruth McDonald asked when officers begin their terms. It was clarified that the terms begin at the first Board Meeting following the Annual General Meeting. This is stated in another bylaw.
- Ruth McDonald asked if nominations are due before the Annual General Meeting, whether there would still be nominations possible from the floor of the meeting.
- Camille Naranjit responded that nominations can happen from the floor of the Annual General Meeting if there are no nominations for the position in advance of the meeting and on-time nominations can come in up to one week before the AGM.
- Theresa Aqui clarified that the bylaws explain how things would work if we had multiple candidates for a position, but they also allow for nominations from the floor when there are no nominations in advance.
- Ruth McDonald asked if there would be a call for nominations prior to the Annual General Meeting.
- Camille Naranjit explained that yes, there would be as usual -- likely about a month in advance.
- Ruth McDonald raised a concern that these dates be clear so that membership understands the timeline.
- Jennifer Burke spoke in favour of the motion, stating that we need flexibility as the date of the Annual General Meeting changes for a variety of reasons.

Vote occurred.

Motion carried, unanimously, to amend the bylaws.

The Chair asked Nahid Mawji to read Resolution #5: Change the fee for student membership Article VII - Finances; Section 2 - Fees

It was moved by Corinne Morris to approve Resolution 5.

Verel Thorpe-Taylor seconded.

Discussion:

- Theresa Aqui spoke in favour of the motion, stating that as members we understand the benefits of membership. We need to encourage students to become members while they are students in the hopes that they will become paying members later on once they see the value in it.
- Heather Bamford spoke in favour of the motion, stating that we need to offer this opportunity as it is part of self-selected Professional Development and Professional Learning that is subject specific for teacher candidates. Further, it only complements their learning.
- Jennifer Hill spoke in favour of the motion, stating that it can be challenging to find full time work in our subject area. Teacher candidates may face a long road to full employment.

Vote occurred.

Motion carried, unanimously, to amend the bylaws.

The Chair asked Nahid Mawji to read Resolution #6: Add a new membership category for recent family studies preservice graduates. Article VII - Finances; Section 2 - Fees

It was moved by Theresa Aqui to approve Resolution 6.

Heather Bamford seconded.

Discussion:

- Ruth McDonald asked why the change was to 60% instead of 50%.
- Camille Naranjit stated that 60% is in line with what other Associations are doing.

- Ruth McDonald asked whether this would only apply to Pre-service students taking Family Studies.
- Camille Naranjit clarified that yes, that is how the new bylaw would be read.
- Heather Bamford spoke in favour of the motion
- Michelyn Gallant asked whether it should be only Family Studies graduates or if it should be open to all Pre-Service graduates.
- Corinne Morris spoke in favour of amending the Resolution to include all Pre-Service graduates.

*Chair requested consent to modify the resolution to include all Pre-Service graduates.
Vote was taken and consent given.*

Discussion

- Michelyn Gallant asked how this impacts someone who takes their Family Studies Additional Qualification a year later. Do they only get one year at the lower rate?
- Jennifer Burke suggested that only the original graduation date from the Bachelor of Education program be used. This would keep tracking less complicated.
- Lesia Hucal spoke in favour of amending the motion to include all Pre-serve graduates.
- Jennifer Hill read the criteria from our bylaws for membership and our mission to further the cause of Family Studies whenever possible.
- Veral Thorpe-Taylor spoke against the amendment, but in favour of the original motion.
- Lesia Hucal asked how, in general, we make sure that all of our members are active in Family Studies.
- Heather Bamford spoke in favour of the amendment, stating that we need to consider teachers in Long-Term Occasional positions who need current resources as they start teaching.

The Chair read the amended resolution “Recent pre-service Faculty of Education Family Studies graduates or additional qualifications graduates, shall pay a membership fee at 60% of the general membership rate for the first two years following graduation.”

*The Chair asked for the vote on the amended resolution:
Motion carried on the amended motion to amend the bylaw with over 2/3 majority.*

8.0 Financial Report

Nahid Mawji, Vice-President

At 11:42 a.m. the Chair asked for the motion to accept the financial reports.

*Nahid Mawji, on behalf of Derek Wun, moved that members accept the Financial Statements for the fiscal year ending April 30, 2021, as compiled by the firm of Stevenson LeHocki.
Corinne Morris seconded.*

Nahid Mawji reported on behalf of Derek Wun, Treasurer:

- The increase in assets on page 2 is due to OFSHEEA absorbing OFSLC, higher membership, and lower Conference costs due to everything being virtual.
- Accountant fees were late as the Accountant needed time to adjust to everything being virtual
- Insurance fees decreased due to meetings and Conference being virtual

*Vote occurred.
Motion was carried.*

9.0 Appointment of Reviewers of Accounts

Nahid Mawji, Vice-President

At 11:45 the Chair asked for the motion to accept the reviewers of accounts.

Heather Bamford moved the appointment of Stevenson LeHocki as the Accountant of the Ontario Family Studies Home Economics' Association for the fiscal period of May 1, 2021 to April 30, 2022.

Corinne Morris seconded.

There was no discussion.

Motion carried, unanimously.

10.0 Other Business

Camille Naranjit, President

Awards

At 11:47, Camille Naranjit announced the presentation of awards.

- This year we had many nominations for awards. There were 5 applications for the student awards.
- Michelyn Gallant presented the Student Scholarships to Alyssa Lampkin and Laura Hattayer.
- Nahid Mawji presented the Regional Awards of Merit to Carrie Clarkson (Central West) and Val Hodowanski (Central East). Both thanked OFSHEEA,
- Heather Bamford presented the Centennial Leadership Award to Kristina Whitford -- Kristina thanked the Board of Directors and Heather but chose not to make a speech.
- Heather Bamford presented the Adelaide Hoodless Award to Cindy Gharty. Cindy Gharty chose to make an acceptance speech and spoke about the evolution of Home Economics from Hoodless' day to the present and how the subject is extremely relevant to Canadian society.

11.0 Adjournment

At 12:09 p.m. Nahid Mawji congratulated all award winners.

A moment of silence was observed for Family Studies members who have passed away.

Joanne Harris was mentioned.

The Chair asked the assembly: is there consent to adjourn?

Consent was given, unanimously.

At 12:10 p.m., Camille Naranjit, President, declared the 2021 Annual General Meeting of the Ontario Family Studies Home Economics Educators' Association adjourned



BOARD REPORTS

Fiscal Year May 1, 2021 - April 30, 2022

President's Report

Since 2020, it has been a pleasure to serve you as your President. The past year has been quite eventful for OFSHEEA. With electronic communications, social media and virtual meeting platforms we have possibilities like we never had before. We created a variety of new teaching resources, curriculum advisories, and hosted a variety of virtual workshop events. As such, the association temporarily took a break from the Annual Conference this year to have the time to continue working on these important projects in an effort to reach all family studies teachers across Ontario and ensure that our association is current with the times; however, I can appreciate that change can be difficult and some of you may miss the conference.

Highlights:

Continued advocacy with board members on *Bill 216: Food Security for Students Act* to bring it to the legislature in partnership with our affiliate, the Ontario Home Economics Association (OHEA). Furthermore, I wrote a letter with OHEA that asserts that family studies qualified teachers should teach food literacy and to promote the several food courses already in the curriculum that offer this content. (At this time, the Bill is still in limbo as it “died” when the legislature shut down for the recent Ontario election.)

Attended the Ontario Teacher Federation symposium in February on Mental Health and Self-care with two other Board members. I provided the link further down in the agenda. I also forwarded the resources to the Family Studies Facebook page. For OTF Mental Health Teaching Resources, please see: <https://www.otffeo.on.ca/en/services/teacher-education-symposium-2/>

Supported the Board of Directors in implementing the *Democratic Rules of Order* by Francis & Francis as OFSHEEA's new parliamentary rules of order at Executive Committee and Board of Director meetings in lieu of *Robert's Rules of Order, version 11*. (This has been a successful change in terms of improving the efficiency of meetings and the level of participation in meetings as the rules are straightforward.)

Attended the OHEA Annual General Meeting and gave greetings from OFSHEEA. I also spoke about deepening the relationship between OHEA and OFSHEEA in the future because we both have similar mandates to improve family life in Ontario through education and services.

In the spring of 2022, I began planning and implementing an OFSHEEA Mentorship Program for new teachers with Michelyn Gallant, Theresa Aquilino, and Corrinne Morris.

Brought forward ideas for resolutions to fix a fee statement to match our membership year (September - June) and started to examine the new Ontario Non-Profit Corporation Act (2021) in detail as we would have to modify our bylaws to match the new legislation.

Now as I end my term as your President, I sign off in gratitude for you, giving me this opportunity.

Submitted By,
Camille L. Naranjit, P.H.Ec.

Vice President's Report

In May and September, I met with Adam Becker to explore ways to make membership and logins are more efficient for members. We discussed troubleshooting issues that may occur and how to resolve them. We also looked at various plug-ins to help the website and allow members a smoother user-friendly experience.

In September I met with Camille Naranjit and Theresa Aqui to discuss the awards page and restructure the criteria needed for applicants. We have allowed access for year-round applications. We have also reformatted the criteria for various awards to be more inclusive. The Regional Awards of Merit were discontinued and replaced by the OFSHEEA Teaching Award of Merit that will be given to 3 teachers across the province who excel in their teaching practice.

On an ongoing basis I have matched up members with appropriate login access and troubleshooted issues that members may have encountered. I mentored and coached Corinne Morris on supporting members and any login issues or membership issues that may arise. I have also uploaded materials and resources onto the OFSHEEA website and sent out e-blasts to our membership.

In September I met with Camille Naranjit and Theresa Aqui to discuss the upcoming AGM and prepare a script. We incorporated selected resolutions that were previously discussed and several ones that had to do with the new corporation legislation. We discussed each person's roles and responsibilities during the AGM to allow for a smooth meeting.

Submitted By:
Nahid Mawji

Treasurer's Report

No report as position was vacant.

Secretary's Report

I attended Board, Executive, and Conference Committee meetings throughout the year and took minutes. I was a member of the Conference Committee. I hosted workshops at conferences. I helped to create and proofread the Annual General Report for last year.

Submitted By:
Jennifer Burke

Regional Director's Representative Report

Continued to participate in the Eating Disorders Ontario Prevention working group for the Toronto area, to be a voice from OFSHEEA in this important work.

Participated in the committee for launching the OFSHEEA mentioning program, including the creation of forms for data gathering and developing social media posts to support this new initiative.

Engaged in communication with OFSHEEA members through Email and Social media on topics such as the podcast, mentoring program, membership drive, Board of Directors recruitments, and other areas.

Submitted By,
Theresa Aqui

Eastern Regional Director's Report

In the fall, I was acclaimed to the Eastern rep position. Over the course of the year I attended board meetings along with other speciality group meetings.

The big project I worked on this year was the revision of the Guide to Managing Food labs. This project took place over several months that involved updating the old resources to reflect the new realities of the family studies food classroom.

I was also part of the committee that put together our brand new mentorship program and have volunteered to be a mentor.

Lastly, I worked on developing and delivering a PD session for new Foods pre-service and newer teachers regarding how to run a food lab and foods program. I delivered this workshop twice, in February and in August. I shared OFSHEEA's post through my Board's Family Studies google classrooms and Twitter.

Submitted By:
Corinne Morris

Toronto Regional Director's Report

Worked with the SWSH coordinator for the TDSB in order to share important information from OFSHEEA.

Supported Family Studies teachers in the TDSB by sharing resources and answering questions related to our subject area.

Created a Google Classroom for Family Studies Teachers in the TDSB to share resources and answer questions. Used this platform to recruit a potential new board member to fill the Toronto Representative position when term ends.

Participated in an interview for the OFSHEEA podcast - *What The Family Studies*.

Submitted By:

Theresa Aquí

Central East Regional Director's Report

No report as position was vacant.

Central West Regional Director's Report

No report was submitted a the time of printing this booklet.

Western Regional Directors' Report

No report as position was vacant.

Northern Regional Director's Report

No report as position is currently vacant.

Director-at-Large Future Directions Report

I continued to support and lead our Food and Fashion Lab Workshops this year – we ran sessions in August 2021 and February 2022. The online format worked well and allowed for many more teachers new to family studies to access this valuable information. 25 teachers attended in August and 45 teachers attended in February. Feedback on these workshops has been extremely positive and we will continue to offer these workshops twice a year going forward.

Throughout the year I worked with two teams to facilitate the creation of two advisory documents for teachers of family studies - *First Nations, Metis and Inuit Perspectives in the Family Studies Classroom* and *Diet Culture: Recognize It! Reject It!* These were released through a series of workshops in the spring of 2022. Funding for these two projects came from OFSHEEA and the Canadian Home Economics Foundation (\$1000). Theresa Aqui and I presented the work we completed on these projects to the Ontario Teachers Federation as part of the OTF Connects Webinar series on May 10 th.

I organized and led monthly member workshops with the support of other board members. These workshops are run through Zoom on the second Monday or Wednesday of each month. The topics for this year's workshop included:

- September - Social, Welcome
- December – Diet Culture with Gwen Kostal
- January - Prepping for Semester Two
- April and May - First Nations, Metis and Inuit Perspectives in the Family Studies Classroom
- March, April and May - Diet Culture: Recognize It! Reject It! Revise the Narrative.

Attendance has been good and feedback positive. We will continue to plan these workshops monthly going forward.

A grant request to OSSTF provided OFSHEEA funds (\$2500) to revise the current safety documents for food and fashion labs. The work to do the revisions took place in the summer of 2022 with a release date of Sept 2022.

I attended two workshops presented by NEDIC about an upcoming project titled Eating Disorders Ontario Prevention. Funding for this is happening through the Ontario government. NEDIC will be leading the work happening in southern Ontario/GTA. The goal of the initiative is to foster a collaborative approach to the prevention of eating disorders while building capacity in group members (and their organizations) to better serve those impacted by disordered eating and to promote overall well-being for the community. OFSHEEA members will be part of this work. Work began in the development of a OFSHEEA podcast called What the Family Studies? Funds to support for the project was acquired from a grant by the Canadian Home Economics Foundation (\$1000). The first episode was released in Sept 2022.

Submitted By:
Michelyn Gallant

Director-at-Large Corporate Sponsorship Report

No report. Since OFSHEEA was not running a conference in 2022, this position remained vacant.

Director -at-Large Communications Report

No report as position was vacant. Some of the duties were assumed by the Vice President

Awards Report

Cindy Gharthey, P.H.Ec. was awarded the Adelaide Hoodless Award of Excellence

Kristina Whitford was awarded the Centennial Leadership Award

Val Hodowanski was awarded the Regional Award of Merit for the Central East region.

Carrie Clarkson was awarded the Regional Award of Merit for the Central West region.

(No nominations were received for the other regions and the Jean McLarty Volunteer Service Award.)

Five applications were received for the Student Scholarship Award. Laura Hattayar and Alyssa Lampkin both received the award.

Submitted By:

Camille Naranjit

Conference Report

The 2021 Annual Conference occurred on October, 16, 2021 & October, 17, 2021. There were 40 people who registered and attended the conference. On a whole, the attendees enjoyed the conference.

It was titled: "Making Connections, Bridging Worlds" and the general theme was taking family studies into the community and beyond just the classroom. For example topics such as, human rights, food security, poverty, urban farming, etc. were discussed.

The two keynote speakers were Paul Taylor of Toronto Foodshare and Cheyanne Sundance of the Youth Urban Farming Growing in the Margins program and the National Farmers Union.

Submitted By:
Camille Naranjit

Membership Report

General Membership Data for Septemeber 1st, 2021 to the August 31st, 2022.

Registered: 145

Student: 2

Retired: 4

Affiliate (OHEA): 1

Total= **152 as of August 2022** Last year, 2020 - 2021 we had a total of **84** members.

OFSHEEA has increased membership by 68 members over the past year, many of whom are are students and newer teachers to the profession so the association is strong.

Submitted By:
Nahid Mawji

Nominations Report

Officers who completed their 1st year of their 1st term in 2021:

Camille Naranjit, President; and Nahid Mawji, Vice President and Derek Wun, Treasurer

Regional Directors who completed their 1st year of their 2nd term in 2021:

Theresa Aqui, Toronto; and Lesia Hucal, Central West

Corinne Morris completed her first full term. Theresa Aqui nominated her for a second term as Eastern Regional Director and she was acclaimed at the 2021 AGM

Western Regional Director and Northern Regional Director positions were also up for election and there were no nominations at the 2021 AGM. These positions remained vacant.

Post-AGM at the Fall Board Meeting, Micheyln Gallant was appointed special director of future directions, and Theresa Aqui was appointed Director of Regional Representatives as per our bylaws.

Resolutions Report

In the summer of 2021, I brought forward six resolution ideas to the Board of Directors to get approval to write four resolutions for Executive Committee approval. The Executive Committee had the opportunity to edit and approve the resolutions for voting at the 2021 fall Annual General Meeting.

At this Annual General Meeting using the Democratic Rules of Order by Francis & Francis for the first time, the democratic process was at work, and the process ran rather smoothly. The 2021 resolutions that were brought to and passed by over 2/3rds majority (amending our bylaws) at the 2021 Annual General Meeting were:

Resolution #1: Change the number of officers from six to five and to remove the position of Assistant Treasurer.

Resolution #2: Remove "Metropolitan" from before Toronto Article VII - Board of Directors; Section 2 - Composition.

Resolution #3: Remove requirement that one Director is a member of now folded OFS3HLC Article VII - Board of Directors; Section 2 - Composition.

Resolution #4: Change the dates for elections to release the slate of officers and last minute nominations to be fluid so they hold true for any date that we hold an AGM.

Resolution #5: Change the fee for student membership in Article VII - Finances; Section 2 - Fees so that preservice BEd Family Studies Students pay no cost for membership while they are a student.

Resolution #6: Add a new membership category for recent family studies preservice graduates so those who have graduated within 2 years pay 60% of the general membership rate in Article VII - Finances; Section 2 - Fees.

Submitted By:
Camille Naranjit



NOMINATED SLATE OF OFFICERS (2022-2024)

Election notices seeking nominations have already been posted on the website and gone out on social media. The following people have submitted nominations for the positions up for election for the Annual General Meeting occurring on October 29, 2022.

Additional on-time nominations for the positions can be received up to one week prior to the 2022 AGM (so election speeches can be prepared if there are more than one candidate for a position). If positions remain vacant, nominations from the floor at the AGM will be received. If you are interested in any position please email us at ofsheea@ofsheea.ca. We are always looking for new members and voices on our Board.

Election roster to date, but nominations remain open until the AGM:

President: Theresa Aquí (running for 1st term)

Vice President: *No nominations received prior to the printing of this report.*

Past President/ Historian: Camille Naranjit (position acclaimed by OFSHEEA Bylaws)

Secretary: Jennifer Burke (running for 1st term)

Treasurer: *No nominations received prior to the printing of this report.*

Central East Regional Director: *No nominations received prior to the printing of this report.*

Central West Regional Director: *No nominations received prior to the printing of this report.*

Toronto Regional Director: Verel Thorpe-Taylor (running for 1st term)

****If there are no nominees prior to or at the virtual Annual General Meeting, the Board of Directors will fill the vacancy by appointment at the earliest opportunity, usually at the Fall Board of Directors Meeting.**

We are also seeking members to fill the vacant positions of Northern Regional Director , Western Regional Director, and Director of Corporate Sponsorship, and Director of Communications so if you are interested please inquire at ofsheea@ofsheea.ca.



Resolutions to be Debated at the Annual General Meeting 2022

It is suggested by the executive committee to group the resolutions 1, 2, 3, 4, 5 and 6, en bloc because they are all necessary amendments to be compliant with new 2021 *Ontario Non-Profit Corporations Act (ONCA)*. This means that the assembly will debate and vote to discuss and vote on them as one motion.

Resolution #1: Changing the Location of Head Office Bylaw Amending Article IV - Head Office

Be it resolved that, “Article IV - Head Office, The office of the Association shall be located in the vicinity of Toronto or at such place or places therein the Board of Directors may from time to time determine”; be deleted and replaced with;

“The head office of The Ontario Family Studies Home Economics Educators’ Association shall be located within the province of Ontario, Canada. The Board of Directors shall decide on a location by motion and a majority vote at a Bord of Directors Meeting.”

Old Bylaw:

Article IV - Head Office,

The office of the Association shall be located in the vicinity of Toronto or at such place or places therein the Board of Directors may from time to time determine.

New Bylaw:

Article IV - Head Office,

The head office of The Ontario Family Studies Home Economics Educators’ Association shall be located within the province of Ontario, Canada. The Board of Directors shall decide on a location by motion and a majority vote at a Board of Directors Meeting.

Rationale: The new Ontario Non-Profit Corporation Act, 2021 (ONCA) states that this bylaw must be present in our constitution and bylaws almost word for word. Bylaws must state the office is in Ontario and decided by the Board of Directors.

**Resolution #2: Adding a Third Signing Officer to the OFSHEEA Account
Amending Article XI - Signing of Cheques and Certification of Documents**

Be it resolved that Section 1 of Article XI - Signing of Cheques and Certification of Documents Section 1 - Signing Officers:

a) All cheques, bills of exchange, promissory notes or any other negotiable instruments shall be signed by two signing officers as appointed by the Board of Directors.

b) Contracts, documents or any instruments in writing requiring the signature of the Association shall be signed on behalf of the Association by the President or Vice- President, together with the Secretary or Treasurer, or by such other officers or Directors as may be prescribed by resolution by the Board of Directors; be deleted and replaced with;

“Section 1 - Signing Officers

a) Three executive officers, one of which is the President, will be assigned to act as signing officers on the OFSHEEA banking account(s). They will be appointed by the Board of Directors through a motion and majority vote in even years when a new executive is elected.

b) All cheques, bills of exchange, promissory notes or any other negotiable instruments shall be signed by two out of the three signing officers.

c) Contracts, documents or any instruments in writing requiring the signature of the Association shall be signed on behalf of the Association by the President, and one of the following executive officers: Vice-President, Secretary, or Treasurer; or by such other officers or Directors as may be assigned by resolution by the Board of Directors.”

Old Bylaw:

Article XI - Signing of Cheques and Certification of Documents

Section 1 - Signing Officers:

a) All cheques, bills of exchange, promissory notes or any other negotiable instruments shall be signed by two signing officers as appointed by the Board of Directors.

b) Contracts, documents or any instruments in writing requiring the signature of the Association shall be signed on behalf of the Association by the President or Vice- President, together with the Secretary or Treasurer, or by such other officers or Directors as may be prescribed by resolution by the Board of Directors;

New Bylaw:

Article XI - Signing of Cheques and Certification of Documents

“Section 1 - Signing Officers

a) Three executive officers, one of which is the President, will be assigned to act as signing officers on the OFSHEEA banking account(s). They will be appointed by the Board of Directors through a motion and majority vote in even years when a new executive is elected.

b) All cheques, bills of exchange, promissory notes or any other negotiable instruments shall be **signed by two out of the three signing officers.**

c) Contracts, documents or any instruments in writing requiring the signature of the Association shall be signed on behalf of the Association by the President, **and one of the following executive officers: Vice-President, Secretary, or Treasurer; or by such other officers or Directors as may be assigned by resolution by the Board of Directors.**”

Rationale: The new legislation states that incorporated bodies must have 3 individuals from the association’s executive with signing authority. Furthermore, there is banking legislation that stipulates an officer of an association should not sign themselves a cheque for transparency so an alternate signor is required.

**Resolution #3: Adding in the Governing Documents in the Bylaws
Amending Article XII - Committees, Section 3 Rules of Procedure**

Be it resolved that, “Article XII Committees, Section 3 line a) Each committee shall adopt such rules of procedure not in conflict with the Letters Patent and by-laws of the Association as it deems appropriate and are acceptable to the Board of Directors”; be deleted and replaced with, “Each committee shall adopt such rules of procedure not in conflict with the following governing documents: Ontario Articles of Incorporation, the Constitution/Bylaws of the Association, and the Policy and Procedures Manual of the Association.”

Old Bylaw:

Article XII Committees, Section 3 line:

a) Each committee shall adopt such rules of procedure not in conflict with the Letters Patent and by-laws of the Association as it deems appropriate and are acceptable to the Board of Directors

New Bylaw

Each committee shall adopt such rules of procedure not in conflict with the **following governing documents: Ontario Articles of Incorporation, the Constitution/Bylaws of the Association, and the Policy and Procedures Manual of the Association.**

Rationale: Language housekeeping change – Letters of Patent is now called Articles of Incorporation in Ontario, and the bylaws must mention all the main governing documents by name (e.g, our bylaws and Policy and Procedure Manual).

**Resolution #4: Add Proxy Voting Is Not Valid at Board of Director Meetings
Amending Article VIII - Meetings Section 1 Board of Directors**

Be it resolved that “Proxy voting is not a valid way of voting during Board of Directors meetings.” be added as a new line at the end of Section 1 Board of Directors in Article VIII - Meetings”.

Rationale: ONCA stipulates that proxy voting is only lawful in Annual General Meetings and Special Meetings of the General Membership and that it must not be used in Board of Director Meetings.

**Resolution #5: Add Proxy Voting Is Not Valid at Executive Committee Meetings
Amending Article VIII - Meetings Section 2 Executive Committee**

Be it resolved that “Proxy voting is not a valid way of voting during Executive Committee meetings” be added as a new line at the end of Section 2 Executive Committee in Article VIII - Meetings”.

Rationale: ONCA stipulates that proxy voting is only lawful in Annual General Meetings and Special Meetings of the General Membership and that it must not be used in Executive Committee meetings.

Resolution #6: Specifying that Annual General Meetings and Special Meetings of the General Membership as the only meetings where proxy voting can occur

Amending Article VIII - Meetings Section 3 Members

Be it resolved that in Article, “line d) All proxy votes must be registered with the Secretary of the association prior to the holding of the meeting. At any annual or general meeting each member shall be entitled to one vote by proxy on any motion”; be deleted and replaced with;

“d) All proxy votes must be registered with the Secretary of the association prior to the holding of the Annual General Meeting or Special Meeting of the General Membership. At any Annual General Meeting or Special Meeting of the General Membership, each voting member shall be entitled to one vote by proxy on each motion that is presented to the membership ahead of the meeting.”

Old Bylaw:

d) All proxy votes must be registered with the Secretary of the association prior to the holding of the meeting. At any annual or general meeting each member shall be entitled to one vote by proxy on any motion

New Bylaw:

d) All proxy votes must be registered with the Secretary of the association prior to the holding of **the Annual General Meeting or Special Meeting of the General Membership**. At any Annual General Meeting or **Special Meeting of the General Membership**, each voting member shall be entitled to one vote by proxy on each motion **that is presented to the membership ahead of the meeting**.

Rationale: We need to use the terminology “special meeting of the general membership” in the bylaws and it must be clear that proxy voting only occurs at these two types of meetings where it is lawful. In addition, we need to add that proxy voting is only allowed on motions that are presented ahead of the meeting.

Resolution 7: Adjusting the Payment Timeframe for Annual Memberships

Amend Article IX Finance to Amend Section 2 Line a) - Fees

Be it resolved that Fees Section 2, line a) The membership year shall be from September 1st to August 31st. Annual Membership dues shall become payable on the first day of June each year and shall be deemed in arrears if unpaid within sixty days; be deleted and replaced with:

“a) The membership year shall begin on September 1st and end on August 31st. Annual Membership dues for the coming year shall start to become payable on the first day of July each year. There are no pro-rated memberships for partial years.”

Old Bylaw:

a) The membership year shall be from September 1st to August 31st. Annual Membership dues shall become payable on the first day of June each year and shall be deemed in arrears if unpaid within sixty days.

New Bylaw:

a) The membership year shall begin on September 1st and end on August 31st. Annual Membership dues **for the coming year shall start to become payable on the first day of July** each year. There are no pro-rated memberships for partial years

Rationale. This bylaw was from when our membership year was the fiscal year ending in May and it is not relevant anymore. For the past several years we have opened up renewals in the summer just prior to the school year and allowed for people to pay at any time throughout the year to encourage memberships, so we did not have a strict payment deadline of June 1st. In addition, we never sent out pink arrears invoices to reprimand members. This we feel should be deleted from the bylaws.



Special On-Time Motions

MOTION RE. STRIKING AN AD HOC COMMITTEE TO INVESTIGATE CHANGING THE REGIONAL DIRECTORS POSITIONS AND ROLES

This motion is being moved by Theresa Aqui, Regional Representative Director, OFSHEEA Board of Directors:

Be it resolved that that the OFSHEEA Board of Directors form an ad hoc committee to investigate revising the Regional Representative Director roles and job descriptions in the Policy and Procedure Manual to better carry out the current business of OFSHEEA. Furthermore, the members of the ad hoc committee will present their work and recommend resolutions, if needed, to change the bylaws at the 2023 Annual General Meeting. The workgroup will include members of the OFSHEEA Board of Directors and up to 3 general members of the association.

Rationale:

The Regional Director positions were created in the 1920's and such they may not be relevant anymore in 21st century. As we rely more and more on digital communication to reach all members across the province, the division of board responsibilities by region has become less necessary, and we see that replacing these regional positions with positions with specific roles and responsibilities may be more useful to the functioning of the board. Furthermore, a number of the regional director positions have remained vacant over the last few years, so a new structure could allow us to maximize the working potential of the board. Of course, the board would continue to work to ensure that all regions of the province have a voice in our initiatives and operations.

As always we encourage any OFSHEEA member to submit a motion or bylaw resolution draft to the board of directors if you have an idea to address how we do business that you would like discussed at the Annual General Meeting.

Board members are willing to help you draft your motion if you have present us an idea. Feel free to contact us at ofsheea@ofsheea.ca.